

# The Constitution



## Vantaa Cricket Club Ry

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## **1. Name of the club**

The name of the club is Vantaa Cricket Club (VCC). VCC is a member of Finnish Cricket Association (FCA) and it plays Cricket in Finnish Cricket League.

## **2. Aims and Objectives**

The objectives of the club shall be:

- To manage and endure the VCC by all the present and future members of the club.
- To provide an opportunity to participate in cricket for people with different social, ethnic and economic backgrounds.
- To foster and promote Cricket as a sport in all segments of the community by providing recreation competition and coaching opportunities.
- To ensure all the members of VCC join in cricketing and social functions and in the organisation of them.
- To ensure that all members (playing/ non-playing) of the club endeavour and maintain a high level of sportsmanship abide by the Code of Conduct of FCA which incorporates with the Spirit of Cricket.
- To ensure all the members of VCC adopt and implement the Laws of Cricket.
- to develop the sporting abilities of all members of the club;
- To ensure all the members of VCC follow the safety instructions accordingly.

## **3. Membership and Types of Membership**

Membership of the club shall be open to anyone interested in cricket irrespective of sex, age, disability, ethnicity, nationality, sexual orientation and religion. However, limitation of membership on a non-discriminatory basis may arise according to available facilities.

### **Ordinary Member:**

Is any person aged 16 and over who has paid the annual membership fee. Ordinary members are eligible to vote and to be elected as the members of the club management committee.

**Honorary Member:**

Is any person proposed, seconded and approved by ordinary members at an annual general meeting (AGM). Honorary members do not have right to vote and to elect as the members of club management committee.

**Life Member:**

Is any person who has given outstanding service to the club or played for the club for a period not less than ten years. Life members shall be nominated by any member of the club and approved by the club management committee at the AGM. Life member are entitled to the equal rights and entitlements of any ordinary member of the Club.

By joining the club, all the members should accept and follow the constitution and code of conduct of the club. If any member breach or violate the constitution and code of conduct of the club or Rules and Regulations of FCA, his/her membership will be suspended. Grievances will be determined by the disciplinary committee. Before any penalty is applied, there should be a hearing before the disciplinary committee. Complaints or grievances regarding the misconduct shall be made in written or by email to the secretary. At least 14-day notice in written or by email should be sent to the person about the hearing and the decision by the disciplinary committee. Membership may be suspended by not less than two-thirds majority vote at a disciplinary committee or General Meeting.

**4. Officers**

All officers including team's captain shall be elected at the AGM of the club from, and by, the full members of the club. Officers excluding the coach will be elected for a period of one year, but shall be eligible for re-election to the same office or to another office the following year.

The following shall be the officers of the Club:

1. Chairman
2. Secretary
3. Treasurer
4. Captain
5. Coach

## **Chairman**

The chairman has a non-voting position unless required. The duties of the Chairman are as follows;

- Oversee the management of the club
- Chair all the meetings of the club
- Oversee the management of the committees
- Act as a co-ordinator of the grounds
- Represent the club at official functions when necessary

## **Treasurer**

The duties of the Treasures are as follows;

- The financial administration of the club
- The proper and transparent bookkeeping
- Handling the receipt, banking and payment related matters

## **Secretary**

The duties of the Secretary are as follows;

- Administration of the club
- Issue notices for all meetings
- Recording and maintenance of minutes of the meetings
- Maintain the club's webpage, email account, Facebook account and keep good contact with FCA and other clubs.

## **5. Powers**

The committee shall be entitled to exercise the full powers of the club, and without limiting those powers shall have the officers and control of the funds and other property of the club, provided that the club must obtain the approval of a general meeting before borrowing money or securing any payment by charging the property of the club.

## **6. Annual General Meeting and General Meetings**

The annual general meeting (AGM) of the club shall be held each year on an agreed date by all members but not later than January 31. Special general meetings may be called by the chairman at any time when necessary.

The Annual General Meeting shall be:

- Chaired by the chairman of the club
- To confirm the minutes of the previous AGM and any general meetings held since the last AGM
- To receive the audited accounts for the last financial year from the treasurer
- To receive the annual report of the committee from the secretary
- To discuss and plan the upcoming Cricket season.
- To elect all the officers including the captains and the coach

## **7. Subscriptions Fees**

The annual subscriptions for the various classes of members, other than honorary members, shall be fixed by the committee from time to time. Annual subscriptions shall be due from the date of the AGM and should be paid by the end of April every year. Subscription fees can be paid at once or by 2-3 instalments.

## **8. Amendments of constitution & rules**

This constitution may be repealed or amended by resolution of two-thirds of members present and voting at the Annual General Meeting.

Rules for the proper administration of meetings may be made, repealed or amended by a general meeting or by a committee meeting subject to subsequent disallowance at a general meeting, provided that not less than 14 days written notice including notice of the proposed new rule, repeal or amendment has been distributed to all members.

## **9. Liability and property**

Persons who with the authority of the committee incur any debt or other liability on behalf of the club shall have such liability met by the club so that they incur no personal loss.

The property and funds of the club shall not be used for any direct or indirect private benefit of members. The club's uniform cannot be used at any other occasion not related to club and cricket.

## **10. Dissolution**

The Club may be dissolved or wound up by a resolution at any general or special meeting called for such purpose.

## **11. Banking and Finance**

All the funds to the club will be credited to the club's bank account and the account will be handled by the treasurer and the chairman only. The bills will be paid using mainly online banking facility, but in case of online banking payments are not possible, cheques or cash payment methods will be used.

Clubs' financial year is the calendar year, which starts on 1<sup>st</sup> of January and ends on 31<sup>st</sup> of December every year. The treasurer should represent the audited statements of the annual accounts at the AGM. The budget plan of managing the club during next financial year will be also presented at the AGM.